



APPROVED

UHMC Academic Senate Minutes
Tuesday, August 15, 2017
1:30-3 pm
KAA 105BCD

Attendees: Nani Azman, Kealii Ballao, Melissa Yoshioka, Melissa Kirkendall, Ron St. John, Aubrey Matsuura, Derek Snyder, Cliff Rutherford, Tim Marmack, Juli Patao, Joyce Yamada, Sandy Low, Paul Thornton, Nancy Johnson, Kelly Watanabe, Liana Horowitz, Liping Liu, Barbara Ornellas, Julie Powers, Rosie Vierra, Van Ho, Alex Holowicki, Shawna Martin, Lee Stein, Kate Acks, Jeffrey Marzluft, Neil Stotts, Mark Hoffman, Elaine Yamashita, Jamie Moniz, Buddhi Rai, Luana Kaawa, Ellen Peterson, Gil Logan, Tom Blamey, Tim Botkin Teri Evangelista, Kaleikoa, Samantha Bowe, Anne Scharnhorst, Cynthia Foreman, Emma White, Ann Emmsley, Mary Farmer, Denise Cohen, Elisabeth Dubuit, Lauren Kodani, Diane Meyer, Misti Bell, Cindy Yamamoto, Carol Petith-Zbiciak, Delena Fujioka, Michael Takemoto, Johanna Moore, Wayne Aguirran, Dorothy Tolliver, Lawrence Martinson, Dean Louie, Thomas Hussey, Ohua Morando, Molli Fleming, Kahele Dukelow, Daniel Kruse, Eri Nomura, Shavonn Matsuda, Mike Ferguson, Shayne Payba, Aris Banaag, Charlie Schlather, Catherine Taylor, Sunny Cabello, Jenny Shih, Feliciano Sales, Lorelle Perros, Brett Bessac, Donna Harbin, Laura Nagle, Sarah Steele Roar

- I. Call to order – at 1:35 p.m.
- II. Introductions
 - A. Academic Senate Executive Committee members (See attached list)
- III. Approve minutes of April 21, 2017 meeting –
 - A. Motion: Julie Powers – 2nd Motion: Mark Hoffman
- IV. Reports
 - A. Policy & Procedures Committee -- Emma White
 1. Title IX Parenting & Pregnancy – for faculty regarding children what it means, more info to follow from the Office of the Institutional Equity (OIE)
 - B. Curriculum Committee -- Tim Marmack and Lorelle Peros
 1. 10/30 deadline for all program proposals, course deletions
 2. Special topics classes for Spring in by 10/11.
 - a) One week late 10/18 – Jeannie may put it in the schedule.
 3. All submissions through Kualii, including 5-year reviews.
 4. Curriculum meeting members – Kualii Training in the lab date to be announced.
 5. Proposals submitted in Spring 2017 – will try to meet to get courses into the system.
 - C. Elections – Juli Patao and Charlie Schlather
 1. January or February 2018 elections
 - D. Social -- Whitney Hashimoto
 1. two socials last year, members of Senate, for family and members
 - E. Distance Education -- Derek Snyder.



1. Try to make the best possible experience for our students. Happy with new faculty, Laureen Kodani. We welcome the input to serve faculty to improve distance education.
- F. Budget – Tim Botkin
 1. Filling vacancies. Change place or duties, with some exceptions, work through as part of the reorganization. Awaiting VCAS David Tamanaha’s budget number in order to test conversation.
- G. Mediation
 1. convene only when it needs to happen
- H. Assessment -- Ellen Peterson
 1. CASLO that 5 WASC Sr. requires.
 - a) Creativity as the focus this year.
- I. Sustainability -- Stuart Zinner and Cliff Rutherford
 1. Lots of different initiatives requires a lot of input from different people. Good working group. Welcome new members. Meetings on Monday at 10:30am
 2. Trees dying – contractor working with Robert to have it redone.
- J. Lau'ulu -- Kuulei Nakahashi
 1. Native Hawaiian Council
- K. Course Evaluation System Committee – Julie Powers
- L. Chancellor’s Executive Committee – Nani
- M. ACCFSC – All Campus Council Faculty Senate Chairs
 1. Nani appointed as Co-Chair. Unable to run meeting as November, UHMC Senate Vice-chair Kaleikoa Kaeo will run our UHMC Senate.
 2. Changed By-Laws and Procedures.
- V. Old business
- VI. New business
 - A. Meetings:
 1. Fall 2017: 9/8, 10/13, 11/17, (3rd Friday – which is after Veterans Day) and 12/8/17.
 2. Tentative spring 2018: 1/12, 2/9, 3/9, 4/13, and (if necessary) 5/4/18.
- VII. Announcements
 - A. Marketing – Kit Zulueta – not here
 - B. Tips on Travel – Misti Bell – reach out to Out of State or International Travel docs, left postcards at sign-ins, planning travel and will help you to get you started. Seek a Travel Advance timely submission. Contact Misiti first before booking --- conference fees, so you are not putting your \$\$ out first.
 - C. Introduction of Confidential Informant – Aris Banaag
 1. Introduced Confidential Advocate, every campus has one so we finally have someone here, Nicole “Cole” Sasaoka. Cell: 808-357-8260, Office: 808-984-3320, Office Location: Ka Lama 233. Email: nsasaoka@cfs-hawaii.org. until Hawaii.edu email established. UHMC Campus has 4 confidential colleagues: Aris Banaag, Denise Cohen, Catherine Taylor, and Nicole Sasaoka.
 2. D. Grooms – Student, D. Tamanaha – Faculty/Staff – D. Nakama – Title IX Coordinator.



MAUI COLLEGE

UHPA update – Nani

1. Her term as director is up May 2018. New director will need to be elected
 2. UHPA ratified our contract. Raise we are supposed to get should balance out the cost of the increases in EUTF Medical, with the exception of the HMSA 90/10 family plan.
 3. Special Session with Legislature sometime in September to approve our raise.
- E. Progress survey dates – Keali'i Ballao
1. Dates sent out to DC/PC
 2. no show survey - open Friday 8/25 at 4:00 p.m. Earlier notification to increase student plan. Important to mark students as no-show since UHMC did not participate in the purge.
- F. Laura – FYE student welcome – at 8:45 a.m., at 9:00 a.m. Student Lounge to support them, night time 4:45 – 6:00 p.m. to welcome the students.

VIII. End meeting at 2:23 p.m.